

Applicant ID Number

LETTER OF RECOMMENDATION (COVER SHEET)

APPLICANT: Please complete this section and give this form to the person who will be providing a recommendation for you.

Name of applicant _____, _____
Last/Family First/Given Middle

Date of birth _____ / _____ / _____
year month day

REFEREE:

You have been requested to provide a recommendation on behalf of the above named applicant to the Liberal Arts Program at the Institute for the Liberal Arts (ILA) at Doshisha University. We would appreciate your evaluation of this applicant's overall competence, potential academic success and general suitability for the ILA. Any information you provide will be held in strict confidence.

Please place this completed cover sheet together with the letter of recommendation in an envelope, seal it, and return it to the applicant.

- Please provide information about the applicant's overall ability and other information you consider pertinent in a separate letter of recommendation. Please do not exceed approximately 1000 words.
- Please rate the applicant in comparison with other students you have known at this level by checking the appropriate category.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In the top 1%	In the top 10%	In the top 20%	In the top 30%	In the top 40%	In the top 50%	In the bottom 50%

3. Overall Recommendation

Strongly Recommend Recommend Recommended with Reservation Do not Recommend

4. This info is based on

Information in Files Personal Knowledge Interview Other _____

Name (in BLOCK letters): _____

Present address: _____

Title: _____ Institution: _____

Date: _____ / _____ / _____
year month day Signature: _____