

### **Important Announcement:**

#### **Advanced Registration Information for the Intermediate and Advanced Seminars for Fall Semester 2025**

To enhance the quality of education and improve the learning experience for our students, the ILA faculty has decided to implement advanced registration for Intermediate and Advanced Seminars starting in the Spring Semester of 2025. This decision addresses the oversubscription of these seminars in recent years.

#### **The Intermediate Seminar**

- **Capacity:** Each Intermediate Seminar has a maximum enrollment of 14 students.
- **Allocation Criteria:** Students will be allocated to seminars based on the following criteria:
  1. Successful completion of the Introductory Seminar taught by the same professor. Students may also enroll if they are concurrently taking the Introductory Seminar with the same professor during the same semester, with the permission of the professor.
  2. Seminar choice ranking.
  3. GPA at the beginning of the semester in which the seminar will be taken.

#### **Submit your Seminar Preferences**

Students in their fourth and fifth semesters will be required to indicate their preferences for Intermediate Seminars between July 9th and July 18th, 2025. In addition to students in these semesters, all other students who are eligible to take the Intermediate Seminar next semester— including those on any kind of leave of absence, currently studying abroad, or those who still need to take that seminar in order to graduate—must also indicate their preferences. Please be aware that semesters are counted from your entry semester, regardless of any leave of absence, military service, or study abroad experiences.

The ILA Office will send a Microsoft Forms link to your email for this purpose. This form will also include an option to indicate if you do not wish to take the Intermediate Seminar. Additionally, the Forms link will be available on our website.

Please note that students who do not submit this form by the deadline will be randomly assigned to available seminars. If you do not receive the email but believe you are eligible to take the seminars, please contact the ILA Office and ensure you submit the form.

### **Note for Repeaters**

Students who are repeating the Intermediate Seminar must complete the survey as well. The ILA Office will contact these students via email and provide them with the link to the Microsoft Forms document immediately after their grade report cards are available.

### **Additional Note**

Professor Poole's Intermediate Seminar will not be available for Fall semester of 2025, and in Spring semester of 2026.

### **The Advanced Seminar (only for students entering their first semester of the Advanced Seminar)**

- **Capacity:** Each first-semester Advanced Seminar has a maximum enrollment of 7 students.
- **Allocation Criteria:** Students will be allocated to seminars based on the following criteria:
  1. Successful completion of the Intermediate Seminar taught by the same professor. Students may also enroll if they are concurrently taking the Intermediate Seminar with the same professor during the same semester, with the permission of the professor.
  2. Seminar choice ranking.
  3. GPA at the beginning of the semester in which the seminar will be taken.

### **Submit your Seminar Preferences**

Students in their sixth semester are required to indicate their preferences for Advanced Seminars between July 9th and July 18th, 2025. In addition to students in these semesters, all other students who are eligible to take the Advanced Seminar next semester—including those on any kind of leave of absence, currently studying abroad, or those who still need to take that seminar in order to graduate—must also indicate their preferences. Please be aware that semesters are counted from your entry semester, regardless of any leave of absence, military service, or study abroad experiences.

The ILA Office will send a Microsoft Forms link to your email for this purpose. This form will also include an option to indicate if you do not wish to take the Advanced Seminar. Additionally, the Forms link will be available on our website.

Please note that students who do not submit this form by the deadline will be randomly assigned to available seminars. If you do not receive the email but believe you are eligible to take the seminars, please contact the ILA Office and ensure you submit the form.

### **Note for Repeaters**

Students who are repeating the first semester of the Advanced Seminar must complete the survey as well. The ILA Office will contact these students via email and provide them with the link to the Microsoft Forms document immediately after their grade report cards are available.

### **Additional Note**

Professor Poole's Advanced Seminar will not be available for Fall semester of 2025, and in Spring semester of 2026.