

**【FALL 2024】REGISTRATION MANUAL FOR COURSES OF
THE CONSORTIUM OF UNIVERSITIES IN KYOTO**
(For students who will be starting their 3rd semester or above)

1. Application to the ILA Office

Please sign up for <<https://tg-kyoto.consortium.or.jp/>> and fill out the application form. Print out the form on A4 paper and complete and submit it to the ILA Office directly.

Deadline: 5:00 p.m., September 11th (Wed), JST

2. Course Registration through DUET

Please log in to DUET and register for the course to which you applied. The course list is provided on DUET.

3. Selection and Notice of Result

Selection will be made by the respective university and the results will be sent to your email address by the end of September.

If Accepted: The course(s) you applied for will be officially registered. Please follow the instructions from the college and complete the required procedures, if any. Otherwise, you might be denied registration for the course. Although you cannot cancel the application, you may withdraw from the Consortium of Universities in Kyoto courses during Doshisha University's course withdrawal dates.

If Not Accepted: Your registration will be automatically cancelled. You cannot add or change to other courses even if your application is declined.

To those who are expected to graduate this academic year

Since transferred credit courses have different grading schedules than that of Doshisha University, grades for these courses may not be issued in time for the announcement of graduation results. Thus, those who are expected to graduate in March 2025 cannot register for Fall semester courses or intensive courses.

Other Notes

- Most of the courses are conducted in Japanese.
- Application form(s) should be filled out in Japanese.
- Make sure to check which campus or university the course(s) is offered at before submitting the application.
- Since the Notice of Result comes after courses have started, you are permitted to attend courses until the announcement.
- Please refer to the guideline issued by The Consortium of Universities in Kyoto for the list

*All the Dates and Times shown below are JST.

of all courses.

- The ILA may only approve credit transfer for up to a combined total of 60 credits, including credits from other institutions.